

HAWAII SCIENCE TEACHERS ASSOCIATION

CONSTITUTION

ARTICLE I. NAME

The name of this organization shall be the Hawaii Science Teachers Association.

ARTICLE II. PURPOSES

The purposes of this organization shall be:

To stimulate and maintain interest in science.

To stimulate, improve and coordinate science teaching at all levels of instruction in the schools of Hawaii and to engage in any and all activities of furtherance thereof.

To promote the improvement of educational systems and processes in the schools in any manner to assist such stimulation and coordination of science teaching.

To appraise (appraise?) the general public of possible means of improving science teaching within the schools.

To do any and all acts and things which may increase, through education, the knowledge of science delving upon the general public and the betterment of the general public through such knowledge of science.

ARTICLE III. MEMBERSHIP AND DUES

Anyone interested in the purposes of the organization shall be eligible for membership. Dues shall be payable to the Treasurer and the amount shall be determined by the executive board.

ARTICLE IV. OFFICERS AND THEIR ELECTION

Section 1. The officers of this organization shall be a **President, a President-Elect, a Corresponding Secretary, a Recording Secretary, and a Treasurer**. These officers shall be elected at the annual meeting. Officers shall assume their duties on **January 1** of the following year and shall serve for a term of one year. They shall remain in office until their successors are elected.

Section 2. Nominations for officers shall be made by a nominating committee of at least three members, appointed by the president and approved by the executive board. The nominating committee shall present at the regular meeting the name of at least one candidate for each office to be filled. The consent of each candidate must be obtained before his name is placed in nomination. Additional nomination may be made by petition, provided it is signed by five or more members and sent to the nominating committee at

least three weeks prior to the election.

Section 3. In case a vacancy occurs in the office of the president, the president-elect shall become president. A vacancy occurring in any other office shall be filled by the appointment of the president and approved by the executive board.

ARTICLE V. MEETINGS

Section 1. There shall be two regular meetings of this organization one of which will be in the first semester and the other in the second semester. Special meetings may be called by the executive board. Election and installation of officers shall be held during the last meeting of the academic fiscal school year.

Section 2. The privilege of holding office, making motions, debating and voting shall be limited to members of this organization whose dues are not in arrears.

ARTICLE VI. AMENDMENTS

This constitution may be amended by a two-thirds vote of the members present and voting at a meeting provided that the amendment has been proposed at a preceding meeting or that members have been notified by mail.

BY-LAWS

ARTICLE I. GOVERNING AUTHORITY

Section 1. This organization shall be governed by the Executive Board consisting of the elected officers, the immediate past president, advisor(s), who shall be selected by the Executive Board, chairmen of the various committees, and sectional leaders of the various sections. The Executive Board shall retain the right of review and the right to repudiate or veto the action or actions of any officer, committee, person, or group acting for or in the name of the organization.

Section 2. Limitation of the Executive Board's power shall be by majority vote of the organization.

Section 3. Four members of the Executive Board shall constitute a quorum for conducting business.

ARTICLE II. DUTIES

Section 1. Executive Board—The duties of the Executive Board shall be to transact necessary business in the intervals between regular meetings and such other business as may be referred to it by the membership. It shall establish a budget and present it to the membership for approval at the first meeting. It shall select and solicit the advisor(s) for the organization. The Executive Board shall act on all appointments made by the president and approve plans for work for the various committees.

Section 2. Officers—Except as otherwise stated herein, the duties of the various officers of the Association shall be those duties which are customary for like officers of non-profit organizations of a character similar to that of the Association, and shall include such duties as may be assigned by the Executive Board, or by the president in accordance with limitations established by the Executive Board.

(a) President—The president shall have general charge of the affairs of the Association. S/he shall serve as chairman of the Executive Board. S/he shall appoint the committee chairmen and shall act as ex-officio member of each of these committees, except the nominating committee. S/he shall appoint members to fill vacancies of the Executive Board, and shall formulate special committees as authorized by the Board. S/he shall prepare an annual report of the activities of the Association.

(b) President-Elect—The president-elect shall act as chairman of the program committee. S/he shall also act as chairman of the publicity committee.

(c) Recording Secretary—The recording secretary shall keep the minutes of the Association and Executive Board.

(d) Corresponding Secretary—The corresponding secretary shall send out all notices of all meetings, conduct the correspondence of the organization, and file all communications of the Association. (NB: Is the corresponding secretary also the archivist?)

(e) Treasurer—The treasurer shall receive all moneys of the Association. S/he shall keep an accurate record of receipts and expenditures and shall pay out of the Association funds only as authorized by the Executive Board. The treasurer shall present a statement of accounts at regular meetings of the Association and at other times as requested by the Executive Board and shall make a full report at the annual meetings.

The treasurer shall keep a list of a register of meetings and a list of members.

The treasurer's account shall be examined annually by the President, President-Elect, and duly elected Treasurer, who, satisfied that the treasurer's annual report is correct, shall sign a statement of the fact at the end of the report.

ARTICLE III. SECTIONS AND COMMITTEES

Section 1. The Executive Board may authorize the establishment of sections and other appropriate units of the Association.

Section 2. The Executive Board shall establish policies, criteria, and operational procedure for the formation of Association units. These shall be subject to review and modification by the Executive Board at any time.

Section 3. The standing committees of the Association shall be: a) program committee, b) membership committee, c) publicity committee, d) nominating committee, e) constitution and by-laws committee, f) historical committee, and g) fundraising committee. The chairmen of the standing committees, except those specified, shall be appointed by the president and approved by the Executive Board.

Section 4. Special committees may be appointed by the Executive Board as needed.

Section 5. Liaison positions will be recommended by members and approved by the Executive Board as needed, such as Department of Education, University of Hawaii-College of Education, UH-College of Tropical Agriculture & Human Resources, Pacific Regional Education PREL, Hawaiian Academy of Sciences, National Science Teachers Association, NABT, AAPT, ACS, NMEA.

Section 6. The chairmen of all standing committees shall present plans of work to the Executive Board for approval.

Section 7. Chairmen, sectional leaders, and individuals of the Association may not solicit money from any individual or organization in the name of the Association without permission from either the President or Executive Board.

ARTICLE IV. PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order, revised, shall govern this Association in all cases in which they are applicable and in which they are not inconsistent with these by-laws.

ARTICLE V. POLICIES

Any statement to the public made in the name of the organization must be by the Executive Board.

ARTICLE VI. AMENDMENTS

These by-laws may be amended at any meeting of the Association by a majority of the members present and voting, provided notice of the proposed amendment has been given at the previous regular meeting or that members have been informed by mail.

CONSTITUTION AND BY-LAWS OF THE HAWAII SCIENCE TEACHERS ASSOCIATION